Yeager Recital Hall

Please Note

- The physical network connection is along the wall middle stage right
- The connection to the projector is VGA.
  There is no HDMI or AirMedia connection available in this space.
- The Avaya camera is attached to a stand that can be moved throughout the space.
- The USB extension cable for the camera is 35'
- The sound is control by utilizing ASHLY device below the Crestron push button panel

> Camera
> Avaya HC020
>
> Microphone
> Avaya HC020
>
> Connection
> VGA

Controlling the system with your Device

1. **Connect via VGA**
   - The connection to the Canon projector is VGA located front stage left
   - This connection is controlled by the Crestron push button control panel

2. **Connect the Avaya Camera** (located on the cart behind the projector)
   Locate the USB cable connection and connect it to your device.

   MacBook: If your computer does not have the appropriate USB port you will need to use an adapter. Connecting the USB web camera into a hub or docking station will not work.

3. **Select Avaya HC020 as the camera and microphone source**
   In your chosen video conferencing interface (Zoom, WebEx, or Teams) select Avaya HC020 as the camera and microphone source.

   Note: The Avaya remote can be used to adjust the camera (left, right, zoom in, zoom out).
   If the camera does not respond to input from the remote
   - Make sure the camera is on by looking for the blue light (this tiny light will be located beside the camera's lens)
   - Press the "1" button on the remote
   - Try the input again
   - If the camera has reached its max zoom, it may not respond because no additional adjustments can be made

Remote students cannot be heard

Utilizing the ASHLY device
1. Ensure the power is on
2. Confirm the main level is adjusted correctly
3. Ensure the correct channel has been turned on (note: the channel that manages the computer connection is labeled
4. Ensure you've connected the audio cable into the headphone jack of your computer

Blended Classroom Technology Guide

- Change camera and audio settings
- Step-by-step software instructions
- Troubleshoot classroom technology

www.elon.edu/ClassTechGuide

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