

# Johnston Hall

The display for this space is the TV in the center of the room with an HDMI connection. Please connect your device before you turn the TV on.

## Controlling the system with your Device

### 1. The connection to the TV is HDMI

The TV is controlled by the Samsung remote (normally located on the cart beside the podium)

### 2. Connect the Avaya Camera (located on the mantel above the fireplace)

Locate the USB cable connection and connect it to your device.

**MacBook:** If your computer does not have the appropriate USB port you will need to use an adapter. Connecting the USB web camera into a hub or docking station will not work.

### 3. Select Avaya HC020 as the camera and microphone source

In your chosen video conferencing interface (Zoom, WebEx, or Teams) select Avaya HC020 as the camera and microphone source.

**Note:** The Avaya remote can be used to adjust the camera (left, right, zoom in, zoom out). If the camera does not respond to input from the remote

- Make sure the camera is on by looking for the blue light (this tiny light will be located beside the camera's lens)
- Press the "1" button on the remote
- Try the input again
- If the camera has reached its max zoom, it may not respond because no additional adjustments can be made

## Microphone not working?

- **Ensure the BOSE system is on.**  
Check the power switch beside the power cable on the lower left hand side of the speaker
- **Ensure the microphone cable is connected**  
The microphone cable should be connected to mic 1 and the volume should be increased to the first notch (if needed turn the volume up slowly)

## Remote students cannot be heard

Increase the volume on the TV by using the Samsung remote

Camera  
Avaya HC020

Microphone  
Avaya HC020

Connection  
HDMI

## Blended Classroom Technology Guide

- Change camera and audio settings
- Step-by-step software instructions
- Troubleshoot classroom technology

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