

President's Conference Room Web conferencing technology



Samsung TV
Remote



Biamp Parlè Bar (VBC 2500)



PC (located behind
the TV)



Note: When the TV is turned on, the initial screen will be the last source that was used. In the above example, the Windows PC is the initial source.

To change the source

- 1) To change the source, on the TV remote press the Home button () on the remote.

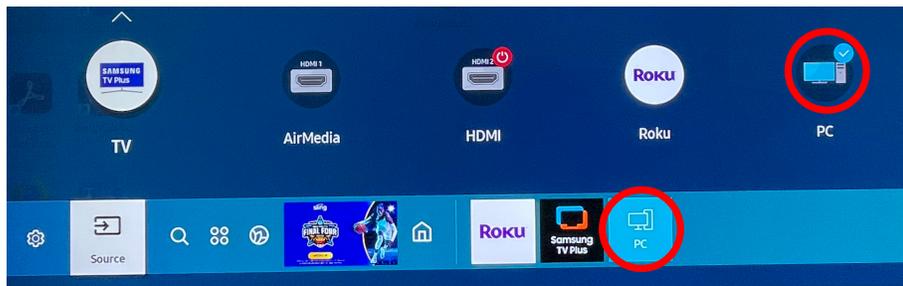


- 2) To move the cursor to the left until the "Source" option is highlighted, press on the left side of the outer circle (note the options will expand as you move the cursor to the left).



Use outside ring to move the highlighted selection to the left until the appropriate "Source" is selected.

- 3) At this point you should see AirMedia, HDMI, Roku, and PC – press the top of the outer ring in the center of the remote to move the cursor up. To select the PC either move the selection to the right and click "ok" for the PC or move the selection up and to the left to select the PC.



Note the active source will have a blue check in the top right corner.

- 4) Move the cursor to the right by pressing the right side of the outer ring in the center of the remote until the desired option is highlighted.
- 5) Once the correct source is highlighted press the center button on the remote to select the appropriate option.

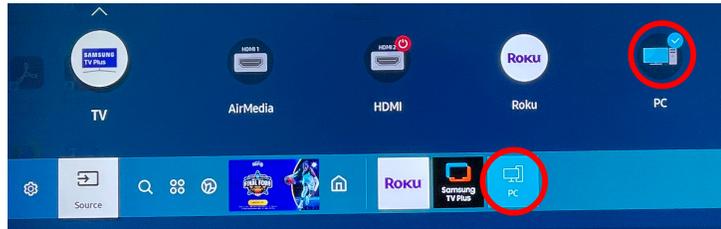


The center of the remote is a soft button that can be pressed

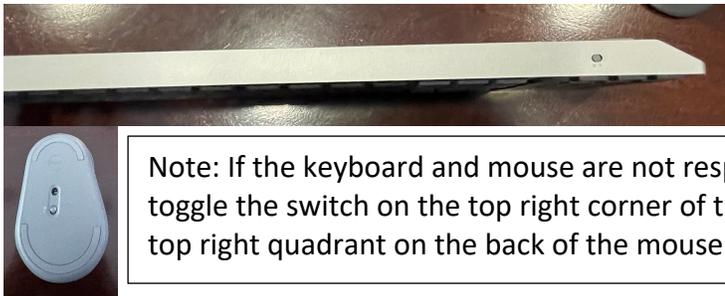
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To use the conferencing system

- 1) Select "PC" as the source.



- 2) Log in with your Elon username and password using the wireless keyboard and mouse (the keyboard and mouse will need to be charged from time-to-time).



Note: If the keyboard and mouse are not responding, check the toggle the switch on the top right corner of the keyboard and the top right quadrant on the back of the mouse.

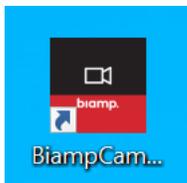
- 3) If the Mac Computer is selected as a source and the display notes an "input not detected" the computer may need to be powered up. The power button is accessible from behind the TV.



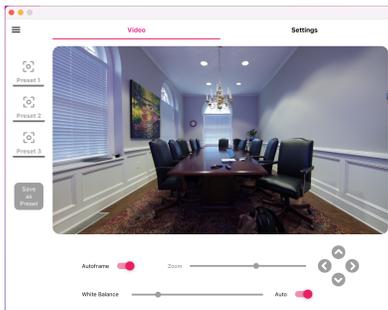
- 4) At this point Zoom, Teams, Webex, or any other conferencing software can be used on this computer. Please note the camera selection is VBC 2500 and the the microphone/speaker selection is Echo Cancelling Speakerphone (Biamp Parlè VBC 2500).

The Biamp software that controls the camera, microphone, and speaker should automatically start when the computer comes up. If the software does not come up OR if manual control of the camera is needed:

- 1) Find Biamp icon on the desktop and double click.



- 2) The Biamp application allows for control of white balancing and framing. Both are configured to automatically adjust; however, the setting can be toggled on or off.



For reference: Additional information can be found on the IT Self-service portal (TeamDynamix) by searching "President's Conference Room" (article ID 134576) or following the link below.

<https://elon.teamdynamix.com/TDClient/1947/Portal/KB/ArticleDet?ID=134576>